

CITY OF MOUNTAIN VIEW  
RESOLUTION NO. 17420  
SERIES 2009

A RESOLUTION FOR THE ESTABLISHMENT OF A  
SENIOR ADVISORY COMMITTEE FOR THE CITY OF MOUNTAIN VIEW

WHEREAS, the City of Mountain View desires to formally establish a Senior Advisory Committee (SAC) to advise the City Council regarding matters pertaining to broader senior issues and operations of the Mountain View Senior Center;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mountain View as follows:

Section 1. Policy and Intent. The Mountain View Senior Center is well-maintained, professionally staffed and user-friendly for senior programs, enjoys a well-earned reputation for quality and commitment to senior programs and is dedicated to the delivery of quality customer service and is program-sensitive to the needs and desires of seniors. It is the desire of the City to promote the fullest participation from those served in our local community. The City of Mountain View believes it can enhance awareness of senior issues within a diverse community, increase outreach and ensure the greatest quality of service possible by the establishment of the Senior Advisory Committee.

Section 2. Establishment of a Committee. The City of Mountain View SAC is hereby established and shall consist of five (5) voting members and two (2) alternates to be appointed by the City Council.

a. Term of Appointment. Members of the SAC will serve a maximum of two consecutive four-year terms staggered so that two or three seats would be open for appointment every two years with the expiration dates for initial appointments governed by Section 902 of the Mountain View City Charter.

b. Voting Structure. The affirmative or negative vote of a majority of the entire membership of the SAC is necessary for it to take any action, except adjournment.

c. Chairperson. At the first meeting of the SAC and during the first meeting in January of every year thereafter, the SAC shall organize by electing one of its members to serve as Chairperson pursuant to Section 904 of the City Charter. A Vice Chair shall also be selected at this time.

d. Meetings. Meetings of the SAC shall be scheduled regularly, as necessary, and conducted at a City facility unless an alternate location is approved by the City Council. The agenda shall be prepared and posted by City staff and the meeting shall be noticed as prescribed by law. Ten (10) meetings per calendar year shall be scheduled.

e. Duration. The expected duration or life of the SAC is indefinite.

Section 3. Powers and Responsibilities of the Committee.

a. Act in an advisory capacity to the City Council in matters pertaining to the broader senior issues and operation of the Mountain View Senior Center.

b. Consider provisions of the annual budget for SAC and for Senior Center operations as recommended by the City Manager during the normal budget process and make recommendations with respect thereto to the City Council.

- c. Perform such duties as Council may direct.

Section 4. Annual Report and Work Plan.

a. The SAC shall compose an annual written report to the City Council on its activities for the prior year.

b. Prior to April 1 of each year, City staff shall submit an annual work plan to the SAC for consideration and comment aimed at guiding the SAC prospectively in its deliberations and activities. The work plan shall list the SAC's projects and priorities for the upcoming year, along with an estimate of the anticipated workload the projects and priorities will generate for the SAC and City volunteers and staff. During the course of the fiscal year, Council may assign or staff may initiate additional items to the SAC work plan or, if the SAC wishes to expand the work plan to include special issues and/or projects beyond those listed in its approved work plan which will require a significant amount of additional staff time, the SAC may add such issues and projects by a majority vote of the SAC subject to approval by the City Council.

Section 5. Relationship with Existing Law. Article IX of the City Charter shall govern all aspects of the operation of SAC not specifically addressed in this Resolution.

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The foregoing Resolution was regularly introduced and adopted at a Special Meeting of the City Council of the City of Mountain View, duly held on the 23rd day of June, 2009, by the following vote:

AYES: Councilmembers Bryant, Inks, Kasperzak, Macias, Siegel and Mayor Abe-Koga


NOES: None

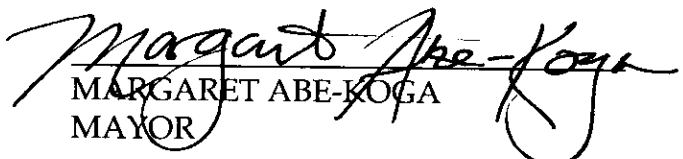
ABSENT: Councilmember Means

NOT VOTING: None


ATTEST:

APPROVED:

  
ANGELITA M. SALVADOR  
CITY CLERK

  
MARGARET ABE-KOGA  
MAYOR

I do hereby certify that the foregoing resolution was passed and adopted by the City Council of the City of Mountain View at a Special Meeting held on the 23rd day of June, 2009, by the foregoing vote.

  
City Clerk  
City of Mountain View